

Minutes of Brent Kennedy Elementary School PAC

Held in Brent Kennedy Elementary School Library, Jan 13, 2024

In Attendance:

PAC Executive: Jenni Stol (Co-Chair), Christina Gassoff (Co-Chair), Corinne Grubba (Secretary), Michelle Harris (Treasurer), Kaysry Gill (Vice Chair)

PAC Members: Lana Klein, Sarah Reid

Staff: Danielle Klassen (Principal)

Items of Information - provided for information only

- Next DPAC Meeting: January 16 (virtual). <https://www.sd8.bc.ca/dpac>
 - SD8 Family Engagement Session: Jan 30 (virtual), K-3 Literacy overview for parents, and how parents can help their children with literacy at home. Information: <https://www.sd8.bc.ca/familyengagement>
 - SD8 school board meeting January 14 <https://www.sd8.bc.ca/board/meetings>
 - PAC website: <https://brentkennedypac.wixsite.com/my-site>
PAC Facebook page: www.facebook.com/profile.php?id=100087502838737
 - Ongoing fundraisers: Mabels Labels <http://campaigns.mabelslabels.com> and Tru Earth <https://tru-earth.sjv.io/brentkennedy5>
 - Parent volunteers need a criminal record check and completed volunteer form. Check with the office if you have questions
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Land Acknowledgement & Welcome

[Land Acknowledged and meeting called to order by Jenni Stol at 5:37pm](#)

- Introductions done & sign in form handed around

Approval of Dec 2024 minutes

[Moved by Jenni that the minutes of the Dec 2024 meeting be approved. Seconded by Christina](#) **CARRIED**

Agenda

- Call for new items:
None

[Moved by Jenni that the agenda is adopted, Seconded by Lana.](#) **CARRIED**

Reports

- Principal's Report – **See Attached Appendix "A"**, submitted by Danielle Klassen

- Treasurer's Report – **See Attached Appendix "B"**, submitted by Michelle Harris

Moved by Michelle that Lily the babysitter is paid \$20. Seconded by Christina. **CARRIED.**

- DPAC – no meetings since our last meeting
Detailed meeting minutes are emailed out by BK admin or can be found at <https://dpacsd8.weebly.com/dpac-meetings.html>

Old Business

- Playground committee updates
 - A few grants came available in Jan and more will be open in February. A spreadsheet has been started to keep track.
 - Playquest quote has come in. They will help write grants as well if we go with them. It was geared to younger kids.
 - They are getting to a point where they are going to choose one and move forward. Around \$240,000 is where the quote looks like it will fall with everything they want to include. We will set \$40,000 as the fundraising goal (With \$200,000 applied for from district and ministry funds). \$295,000 is the dream playground that we would ideally go with if we get enough funding.
- Bingo/silent auction
 - Feb 7th, 5:30 doors, 6-7:30 bingo
 - We will put a call out for baking for prizes and for a bake sale if there are extras.
 - Set up will start after school
- West Coast Seeds fundraiser
 - Info coming out soon. Everything is ordered and paid online so we will just need to sort it when it comes in. Jan 27th is when the campaign starts. It runs for a few weeks then they ship out soon after.
- Spring flowers fundraiser
 - Nothing from Georama yet
- Swim lesson funding – deferring until we have more information and dates.
- Hot Lunch menu will be out next month.
- Canadian tire money
 - Chain basketball nets have been requested.

Moved by Jenni that we buy 4 chain basketball nets, up to \$100 from the Canadian Tire money. Seconded by Corinne

Ongoing Projects – Updates

- Dance – Plan for spring

- Garden Beds – Plan for spring
- Seven Sacred Teachings - art project – update needed
- Fiscal Policy – Revisit once guidelines come from DPAC

New business

- Teacher requests
 - Ms Solomon requested teacher fund for clay. It is outside our submission period. Since the dead lines are new, discussion around approving it with a warning that the deadlines will be enforced in the future.

Moved by Jenni that we spend up to \$250 for her teacher request from the chequing account. Seconded by Lana. **CARRIED.**

- Ideas for future events or fundraisers
 - 50/50 draw at bingo. A license will be applied for.

Date and Time of Next Meeting – Feb 10th, 2023 at 5:30pm

Meeting Adjourned 7:05pm

NOTE: These are the best interpretations of discussions held during the meeting by Corinne Grubba. Any errors or omissions are unintentional.

PAC Meeting : January 13 2025

Principal's Report

- Winter Activities are underway!
 - Thanks to Corinne and Jenni for sizing feet!
 - Schedule of events included in weekly update newsletter
- Swimming lessons update
- Art Start Workshop with Brian Lye underway
 - Stop motion video with intermediate classes
- School Learning Plan Grant – Received
 - Will be working with teachers on finalizing a plan for the funds
 - Focus will be literacy
- Thank you to families for their excellent communication with the office regarding students after school plans and absences / lates.
- Large volume of parent volunteer applications coming through the office at this time.
- Lots of lunchtime activities happening including soccer (primary), volleyball (5/6), beading on Wednesday (all).

This week and coming up:

January 16 : January Celebration Assembly

January 20 : District ProD

January 21 : Grade 4 MDI Survey @ 9:30 in prep classroom

January 27 : West Coast Seeds fundraiser begins

January 29 : Site Safety Inspection (Holly, Kathy and Danielle)

February 7 : Hold and Secure Drill @ 9:45 am

February 7 : Bingo and Silent auction night @ 5:30 school gym

THANK YOU! 😊

Brent Kennedy Elementary School PAC

GAMING ACCOUNT 2024-2025

Appendix "B" 1 of 2

Opening Balance: \$2,797.44

	Jan-25	Year to Date	2024-2025 Budget	Difference	Notes
Balance Forward:	\$6,622.41				
Revenue					
Prov. Of B.C. gaming grant	\$ -	\$ 4,060.00			
Other:	\$ -	\$ -			
Fundraising - Raffles/etc	\$ -	\$ -			
Interest	\$ 0.13	\$ 0.53			
Total Revenue:	\$ 0.13	\$ 4,060.53			
Expenses					
B.K. - Library	\$ -	\$ -	\$ -	\$ -	
Terry Fox Run - Juice	\$ -	\$ 128.74	\$ 150.00	\$ 21.26	*m/s/c June 2024 mtg
PAC Popcorn Days: Monthly	\$ -	\$ 106.69	\$ 500.00	\$ 393.31	
PAC Xmas Treat: Pizza Day	\$ 666.27	\$ 666.27	\$ 1,000.00	\$ 333.73	
Shovels/Crazy Carpet	\$ -	\$ -	\$ -	\$ -	
Grade 6 Celebration Cake	\$ -	\$ -	\$ 150.00	\$ 150.00	
Year End Fun Day	\$ -	\$ -	\$ 500.00	\$ 500.00	
BCCPAC Membership	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	
Outdoor recess/lunch items	\$ -	\$ -	\$ -	\$ -	
pumpkin carving tools	\$ -	\$ -	\$ -	\$ -	
Winter Activities/Skiing	\$ -	\$ -	\$ -	\$ -	
Swimming Lessons	\$ -	\$ -	\$ 1,900.00	\$ 1,900.00	\$10/student
	\$ -	\$ -	\$ -	\$ -	
Total Expenses:	\$ 766.27	\$ 1,001.70	\$ 4,300.00	\$ 3,298.30	
Ending Balance:	\$ 5,856.27	\$ 5,856.27	\$ 4,300.00	\$ 3,298.30	Keep montly balance to min. \$250 to avoid s/c

Gaming Grant Balances: remaining

2023/2024 \$1,706.30

2024/2025 \$4,060

Brent Kennedy Elementary School PAC

Appendix "B" 2 of 2

2024-2025 CHEQUING ACCOUNT Report

2024-2025 Opening Balance: \$ 25,874.72			Sitter name:		# of Kids:
	Jan	Year to Date	2024-2025 Budget	Difference	Notes
Balance Forward:	\$ 33,094.25				
Revenue					
Hot Lunch	\$ 291.13	\$ 5,954.51			*1075.65 from 2024 SD8
Fundraising	\$ -	\$ 4,309.50			**\$960 from June 2024
Grants/Donations	\$ -	\$ 5,050.00			
Recycling	\$ -	\$ -			
Other: BCCPAC reimbursement	\$ -	\$ -			
Other: Bank error	\$ -	\$ -			
Interest	\$ 1.23	\$ 6.33			
Total Revenue:	\$ 292.36	\$ 15,320.34			
Expenses					
Hot Lunch	\$ 764.60	\$ 3,250.41			
Fundraising	\$ 1,261.58	\$ 1,261.58			
Winter Activities/Skiing	\$ -	\$ -	\$ -	\$ -	
Swimming	\$ -	\$ -	\$ -	\$ -	gaming acct for 2024/25
Classroom Enhancements	\$ -	\$ -	\$ 2,250.00	\$ 2,250.00	9 @ \$250/classroom
Bursary	\$ -	\$ 250.00	\$ 250.00	\$ -	*2023/24 Bursary pd out
Kitchen	\$ -	\$ 3.07	\$ 500.00	\$ 496.93	
Food Safe	\$ -	\$ -	\$ 300.00	\$ 300.00	
PAC Operating Exp.	\$ 20.00	\$ 90.00	\$ 1,000.00	\$ 910.00	
School Supplies	\$ -	\$ -	\$ -	\$ -	Removed for 2024/25
School Spirit - stickers	\$ -	\$ -	\$ -	\$ -	
Outdoor Classroom: Multi-age	\$ -	\$ -	\$ 1,123.62	\$ 1,123.62	HOLD (500+623.62)Don.
Outdoor classroom: School Wide	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	HOLD
Co-op Grant	\$ -	\$ 4,999.57	\$ 5,000.00	\$ 0.43	HOLD
Playground	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	\$152.02 moved from school wide
Front Gardens/sacred teachings	\$ -	\$ -	\$ 409.88	\$ 409.88	Directed donation - remaining
Art Start grant - intermediate	\$ -	\$ -	\$ 500.00	\$ 500.00	**m/s/c June 2024 mtg
Bank Service Charges	\$ -	\$ -			
Total Expenses:	\$ 2,046.18	\$ 9,854.63	\$ 44,333.50	\$ 38,990.86	
Ending Balance:	\$ 31,340.43	\$ 31,340.43	\$ 44,333.50	\$ 38,990.86	Canadian Tire: \$106.00

Ending Balance: \$31,340.43

Hot Lunch \$: \$2,704.10

\$34,866.81

Budget Items: not including items on hold

Budget Items: items on hold only \$4,124.05

-\$10,354.53

Fundraising

Breakdown

Purdys - \$1243.08

Poinsettia - \$584.42

Created by kids - \$1108.50

Fall BBQ-\$395