

# Minutes of Brent Kennedy Elementary School PAC

Held in Brent Kennedy Elementary School Library, Feb 10<sup>th</sup>, 2025

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## In Attendance:

PAC Executive: Jenni Stol (Co-Chair), Christina Gassoff (Co-Chair), Michelle Harris (Treasurer), Corinne Grubba (Secretary), Lena Sherstobitoff (Past Chair),

PAC Members: Lana Klein

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## Items of Information - provided for information only

- Next DPAC Meeting: Feb 20
- SD8 Family Engagement Session: Feb 27 (Virtual) K-3 Numeracy
- BCCPAC board election nominations open until Mar 31
- Ongoing fundraisers:  
<https://mabelslabls.ca/en-CA/fundraising/support>  
<https://tru-earth.sjv.io/brentkennedy>
- Parent volunteers need a criminal record check and completed volunteer form. Check with the office if you have questions.
- PAC website: <https://brentkennedypac.wixsite.com/my-site>
- PAC Facebook page: [www.facebook.com/profile.php?id=100087502838737](https://www.facebook.com/profile.php?id=100087502838737)

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## Land Acknowledgement & Welcome

[Land Acknowledged and meeting called to order by Jenni Stol at 5:30pm](#)

## Approval of January 2025 minutes

[Moved by Jenni that the minutes of the January 2025 meeting be approved. Seconded by Michelle](#)  
**CARRIED**

## Agenda

- Call for new items:
  - Update on school mural

[Moved by Jenni that the agenda is adopted as amended, Seconded by Christina. CARRIED](#)

## Reports

- Principal's Report – **See Attached Appendix "A"**, submitted by Danielle Klassen
  - Discussion around swim lessons and the challenges getting calls or emails back from anyone at the Nelson pool.

- Question on whether we have had a PAC meeting right after school and if that would increase attendance. Suggestion to do a survey on what would increase attendance.
- Treasurer's Report – **See Attached Appendix "B"**, submitted by Michelle Harris
  - Bingo night totals are still being finalized and will be at the next meeting

Moved by Michelle that Seth the babysitter is paid \$30. Seconded by Corinne. **CARRIED.**

- DPAC Report by Jenni **See Attached Appendix "C"**,  
Detailed meeting minutes are emailed out by BK admin or can be found at <https://dpacsd8.weebly.com/dpac-meetings.html>
  - Michelle Harris is the new Chair since the prior Chair stepped down.

### **Ongoing Projects – Updates**

- Playground committee updates
  - We are conditionally approved for the Variety BC grant and others have been applied for. Details to be confirmed but it looks like Variety BC will match donations that are sent through them.
  - Suggestions to approach parents to see if anyone has employers who could contribute.
- Bingo/silent auction wrap-up
  - We should move the speakers further apart so more people can hear. It was hard to hear or see in the back.
  - 50/50 did well for minimal effort
  - Make a list of how many tables, chairs, food etc and leave it in the kitchen.
  - If we get a lot of silent auction items we could look at keeping some to do an online auction or another auction at a different event.
  - We have one item left, and one late donation that came in. We will post it on our Facebook page for an online auction.
- West Coast Seeds fundraiser updates
  - Closes on the 14<sup>th</sup>
  - May be able to add a few days to put it after the weekend but we don't want them to be delayed too much, gardeners want to start their plants soon.
- Spring flowers fundraiser
  - Need to connect with Georama
- Spring dance
  - We have party lights and speakers or could connect with other schools to see if there is a DJ coming to our area.
  - Suggestion for the leadership group at the school plan it and we could support it.
  - Need to check other dates for other events, like table top day etc.

- Still out there - garden beds project, seven sacred teachings, fiscal policy.
  - 7 sacred teachings update was covered in the principal's report. More will be looked at in the spring.
  - Update given on the mural that is being planned for next year. There are artist and coordinators interested in helping us.

## **New Business**

- Teacher requests – Next intake is in March
  - Remind teachers that it should be on something fun, that school funds can't be used for.
- DPAC request for next meeting - one positive thing PAC is doing and one challenge
  - Challenges: It does not seem like staffing in the front office is equitable at schools based on size. A lot of school's hot lunch programs are being done or at least admin'ed by staff. Our hot lunch person is not paid and doesn't have access to who is away, has to manage all the orders and payments etc. Our school only has one part time hrs admin who wouldn't have time. Why do some schools have more admins or ones that have the extra time? There is also a safety concern where the bus radio located at BK is not monitored during the morning before school and after.
  - Doing well: We are working toward a new playground and our PAC is working well and all getting along.
- BCCPAC AGM - resolutions, nominations.
  - The deadline is next month, if anyone would like to submit resolution or nominations they need to be in by then.
  - There are 2 resolutions from our DPAC (One for parent advocacy funding and one for financial support for PACs to be able to get directors insurance).
- Ideas for future events or fundraisers
  - Suggestion received to do a paint or macrame night, which we are happy to support but we need people to volunteer to organise them as the members present at the meeting weren't able to take the lead on organizing it at this time.

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**Date and Time of Next Meeting – March 10th, 2023 at 5:30pm**

**Meeting Adjourned 7:27**

*NOTE: These are the best interpretations of discussions held during the meeting by Corinne Grubba. Any errors or omissions are unintentional.*

PAC Meeting : February 10 2025

Principal's Report

- Pothole update:
  - Minor holes have been filled
  - Large holes in pavement will be addressed in the spring.
- Swimming : Options provided by Castlegar pool
  - Option 1 : Whole school free swim on any day of the week (like last year)
  - Option 2: Swim lessons on Wednesday only, for 2 or 3 classes (Do not offer whole school lessons)
    - Will discuss these options with teachers as well
- Staffing update
- Finalizing playground plans
  - 3 quotes (1 per company)
  - Start choosing the final plan to be ready for submission!
- 7 Sacred Teaching update :
  - Ms. Camryn introduced the sacred teachings to each class, and started teaching each individual teaching in her lessons. She is planning to paint the animals with the classes in the spring when it is a bit closer to when we can hang them from the fence.
- Upcoming ProD – Literacy focus.

This week and coming up:

February 11: Intermediate Ski Day  
February 13 : February Celebration Assembly  
February 14 : ProD Day – Classes not in session  
February 17 : Holiday  
February 18 : Intermediate Ski Day  
February 18 : Primary Green Thumb Theatre  
February 25 : Intermediate Ski Day  
March 3 : Student Learning Survey (Grade 4 only)  
March 4 : Intermediate Ski Day

THANK YOU! 😊

# Brent Kennedy Elementary School PAC

## 2024-2025 CHEQUING ACCOUNT Report

Appendix "B" 1 of 2

2024-2025 Opening Balance: \$ 25,874.72			Sitter name:		# of Kids:
	FEB	Year to Date	2024-2025 Budget	Difference	Notes
Balance Forward:	\$ 31,340.43				
<b>Revenue</b>					
Hot Lunch	\$ 4,026.99	\$ 9,981.50			*1075.65 from 2024 SD8
Fundraising	\$ 1,713.06	\$ 6,022.56			**\$960 from June 2024
Grants/Donations	\$ -	\$ 5,050.00			
Recycling	\$ -	\$ -			
Other: BCCPAC reimbursement	\$ -	\$ -			
Other: Bank error	\$ -	\$ -			
Interest	\$ 1.21	\$ 7.54			
<b>Total Revenue:</b>	\$ 5,741.26	\$ 21,061.60			
<b>Expenses</b>					
Hot Lunch	\$ 615.13	\$ 3,865.54			
Fundraising	\$ -	\$ 1,261.58			
Winter Activities/Skiing	\$ -	\$ -	\$ -	\$ -	
Swimming	\$ -	\$ -	\$ -	\$ -	gaming acct for 2024/25
Classroom Enhancements	\$ 250.00	\$ 250.00	\$ 2,250.00	\$ 2,000.00	9 @\$250/classroom
Bursary	\$ -	\$ 250.00	\$ 250.00	\$ -	*2023/24 Bursary pd out
Kitchen	\$ -	\$ 3.07	\$ 500.00	\$ 496.93	
Food Safe	\$ -	\$ -	\$ 300.00	\$ 300.00	
PAC Operating Exp.	\$ 20.00	\$ 110.00	\$ 1,000.00	\$ 890.00	
School Supplies	\$ -	\$ -	\$ -	\$ -	Removed for 2024/25
School Spirit - stickers	\$ -	\$ -	\$ -	\$ -	
Outdoor Classroom: Multi-age	\$ -	\$ -	\$ 1,123.62	\$ 1,123.62	HOLD (500+623.62 )Don.
Outdoor classroom: School Wide	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	HOLD
Co-op Grant	\$ -	\$ 4,999.57	\$ 5,000.00	\$ 0.43	HOLD
Playground	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	\$152.02 moved from school wide
Front Gardens/sacred teachings	\$ -	\$ -	\$ 409.88	\$ 409.88	Directed donation - remaining
Art Start grant - intermediate	\$ -	\$ -	\$ 500.00	\$ 500.00	**m/s/c June 2024 mtg
Bank Service Charges	\$ -	\$ -			
<b>Total Expenses:</b>	\$ 885.13	\$ 10,739.76	\$ 44,333.50	\$ 38,720.86	
<b>Ending Balance:</b>	\$ 36,196.56	\$ 36,196.56	\$ 44,333.50	\$ 38,720.86	Canadian Tire: \$106.00

Ending Balance:	\$36,196.56	Fundraising	Fall BBQ-\$395
Hot Lunch \$:	\$6,115.96		Purdys - \$1243.06
Budget Items: not including items on hold	\$34,596.81		Poinsettia - \$584.42
Budget Items: items on hold only	\$4,124.05		Created by kids - \$1108.50
	-\$8,640.26		Bake Sale: \$470



**Brent Kennedy Elementary School PAC**  
**GAMING ACCOUNT 2024-2025**

Appendix "B" 2 of 2

Opening Balance: \$2,797.44

	FEB	Year to Date	2024-2025 Budget	Difference	Notes
<b>Balance Forward:</b>	\$5,856.27				
<b>Revenue</b>					
Prov. Of B.C. gaming grant	\$ -	\$ 4,060.00			
Other:	\$ -	\$ -			
Fundraising - Raffles/etc	\$ -	\$ -			
Interest	\$ 0.11	\$ 0.64			
<b>Total Revenue:</b>	\$ 0.11	\$ 4,060.64			
<b>Expenses</b>					
B.K. - Library	\$ -	\$ -	\$ -	\$ -	
Terry Fox Run - Juice	\$ -	\$ 128.74	\$ 150.00	\$ 21.26	*m/s/c June 2024 mtg
PAC Popcorn Days: Monthly	\$ -	\$ 106.69	\$ 500.00	\$ 393.31	
PAC Xmas Treat: Pizza Day	\$ 93.35	\$ 759.62	\$ 1,000.00	\$ 240.38	
Shovels/Crazy Carpet	\$ -	\$ -	\$ -	\$ -	
Grade 6 Celebration Cake	\$ -	\$ -	\$ 150.00	\$ 150.00	
Year End Fun Day	\$ -	\$ -	\$ 500.00	\$ 500.00	
BCCPAC Membership	\$ -	\$ 100.00	\$ 100.00	\$ -	
Outdoor recess/lunch items	\$ -	\$ -	\$ -	\$ -	
pumpkin carving tools	\$ -	\$ -	\$ -	\$ -	
Winter Activities/Skiing	\$ -	\$ -	\$ -	\$ -	
Swimming Lessons	\$ -	\$ -	\$ 1,900.00	\$ 1,900.00	\$10/student
	\$ -	\$ -	\$ -	\$ -	
<b>Total Expenses:</b>	\$ 93.35	\$ 1,095.05	\$ 4,300.00	\$ 3,204.95	
<b>Ending Balance:</b>	\$ 5,763.03	\$ 5,763.03	\$ 4,300.00	\$ 3,204.95	Keep monthly balance to min. \$250 to avoid s/c

Gaming Grant Balances: remaining

2023/2024     \$1,612.95  
2024/2025     \$4,060

## Jan 16 DPAC meeting report

By Jenni Stol

These notes are the best recollection of the meeting, please refer to the meeting minutes for more details.

Guest speaker: Ben Postmus

\*I did not attend this portion of the meeting.

Ben Postmus is the founder and executive director of Diverse Family Roots, a nonprofit-based in the Kooteney's that supports families that have sons and daughters with disabilities. He has been an advocate for his own daughter for 35 years and has been supporting many families as a volunteer across the province for three decades.

For more information about the services and supports offered by this organization please check out their website <https://diversefamilyroots.ca/>

### Meeting notes:

Overall impression: meeting was well organized and kept to the agenda, with school reps and execs given opportunity to speak. Some disagreement but was civil. The meeting chat was turned off other than for the chair to provide the wording of each motion. Not concerned about recommending parents attend in future.

Superintendent report - reminder about kindergarten registration, district powwow on the Friday before the May long weekend, Jan 30 parent education session will be on k-3 literacy and how to help at home.

Treasurer report - Have recovered 14k of the original 15k that was missing, screenshot of bank balance from BMO was shown for transparency, also missed \$7500 gaming grant.

### Correspondence

BCCPAC election results

Have had some responses to request for volunteers to join committees but not enough, PACs should ask parents for more volunteers\*

\*I emailed Chase to ask for more information on the committees, what their mandate would be and what the time commitment was like for volunteers. Reply from Chase (Treasurer): "I'm hoping to work with the executive over the next week to write up a Terms of Reference document that will highlight those details. Essentially, some members have raised issues that the C&B and/or our Policies do not really address certain topics and circumstances. For example, we don't have a Fiscal Policy, which under the present circumstances, we really should. But more details on the committees will follow!"

Looking for a lawyer to provide legal advice on whether or not they should pursue litigation against the former treasurer. One Rep pointed out that this could impact all past execs.

Motioned for Natalia and Taryn to be the contacts for the police and bank - approved.

### New business:

DPAC will reimburse all PACS for BCCPAC membership

March 13 meeting date change

Execs will discuss options for new parent info sessions

SD8 policy, operations and finance meetings coming up - do PACs have any concerns? Meeting date Feb 11.

### School reports

Salmo - winter concert included daycare kids, was well received

Winlaw - planning a valentines dance

Erickson - had a family dance recently, used glow sticks, lots of fun but more running around than dancing. Provided a movie in the library for kids who needed a more quiet space.

### Post-meeting updates from email:

Michelle to be chair until October AGM

Vice chair to remain vacant

The DPAC executive would like the reps to talk to the PACs they represent at their February meetings and as part of your 2 minute school report bring the following:

(1) one positive thing that your PAC has done to support your school, and

(2) one challenge or area of growth for your school or the district that your parents have been having (ie. EA support, bussing concerns, etc).

Asking if PAC wants to submit any resolutions and asking for support for two resolutions DPAC is submitting.

Asking parents to participate in literacy survey from BCCPAC