

# Minutes of Brent Kennedy Elementary School PAC

Held in Brent Kennedy Elementary School Library, March 10<sup>th</sup> 2025

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## In Attendance:

PAC Executive: Jenni Stol (Co-Chair), Corinne Grubba (Secretary), Rosellen Munroe (DPAC rep), Christina Gassoff (Co-Chair), Lena Sherstobitoff (Past Chair), Kaysry Gill (Vice Chair),

PAC Members: Lana Klein, Holly McRann

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## Items of Information - provided for information only

- Next DPAC Meeting: Mar 13 (virtual). Special presentation on Inclusive and Caring Communities. <https://www.sd8.bc.ca/dpac>
  - SD8 Family Engagement Session: Apr 3 (virtual), Scholarship info night. <https://www.sd8.bc.ca/familyengagement>
  - BCCPAC board election nominations open until Mar 31. Check website for details. AGM May 23-25.
  - Ongoing fundraisers:  
<https://mabelslabels.ca/en-CA/fundraising/support>  
<https://tru-earth.sjv.io/brentkenedy>
  - Parent volunteers need a criminal record check and completed volunteer form. Check with the office if you have questions.
  - PAC website: <https://brentkenedypac.wixsite.com/my-site>
  - PAC Facebook page: [www.facebook.com/profile.php?id=100087502838737](https://www.facebook.com/profile.php?id=100087502838737)
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## Land Acknowledgement & Welcome

[Land Acknowledged and meeting called to order by Jenni Stol at 5:35pm](#)

- Introductions done & sign in form handed around

## Approval of Feb 2025 minutes

[Moved by Jenni that the minutes of the Feb 2025 meeting be approved. Seconded by Lena. CARRIED](#)

## Agenda

- Call for new items:
  - Equipment request from the principal

[Moved by Jenni that the agenda is adopted as amended, Seconded by Corinne. CARRIED](#)

## Reports

- Principal's Report – **See Attached Appendix "A"**, submitted by Danielle Klassen
  - Question on whether supplies can be donated back to the school instead of sent home, so they don't have to ordered again the next year.

- Playground package requested per class, totalling \$422. Each package will be labelled with the class name and each class is responsible for making sure their items come back to class after recess. Appreciation expressed for addressing the issue of things not being taken care of with the last outdoor gear that was purchased in previous years.

- Treasurer's Report – **See Attached Appendix "B"**, submitted by Michelle Harris

Moved by Jenni that Lily the babysitter is paid for 10 kids. Seconded by Christina. **CARRIED.**

- DPAC Report by Rosie

Detailed meeting minutes are emailed out by BK admin or can be found at <https://dpacsd8.weebly.com/dpac-meetings.html>

- We did share our concerns with clerical but that part didn't make the minutes.
- District website had changes and some changes on district choice was discussed.
- Advocacy training is upcoming. There aren't a lot of advocates at this time. There are no specific time commitments once you are an advocate.
- Call out for homestay families.
- Conversation around who will be going to the BCCPAC AGM and if they will go or virtual.
- Next 2027-28 calendar is up for review.
- District budget questions can be brought to the next meeting.
- For the next DPAC meeting:

One success: Our bingo night had a lot of support from our community and we were able to fundraise almost double the amount from last year.

One Challenge: Getting swim lessons has been an issue the last 2 years. Even receiving communication back has been a struggle.

## Old Business

- Playground committee updates

- All the grants we know of have been applied for. We haven't heard back from anymore yet. Some take 8-10 week after March.
- Adding more swings has been priced out but we need to confirm we have enough space.
- Variety has clarified how long we have to use the grant and how the fundraising matching works.
- Need to confirm if and how we can get tax receipts for donations and where donations are sent.
- Flyers are being made to hand out to business and the community.
- An online way to donate would be nice, this will be looked into.
- A sign with a thermometer tracking the process was discussed. Suggestion to put something that can be seen at the road.
- A grand opening when it's complete with a bbq was suggested.

- Hot lunch updates

- New coordinator needed for Sept – discussion around how to recruit/provide better support? Can we get staff support equivalent to what other schools are able to provide? Other schools have more staff support for their programs.
- Many other schools don't offer drinks and sides, just a main made by a restaurant and the restaurant labels the food and organizes by class.

- Munchalunch is another hot lunch ordering program that other schools are liking better than hotlunch.net.
- We could look at more creative options like having a seniors group cooking muffins. Slocan Park hall does have a seniors day and a commercial kitchen.
- Suggestion to make the coordinator's children's lunch free if they are taking on as much as our coordinator does now.
- Swim lessons - continued lack of a meaningful lesson program. How can we advocate for its return?
  - There is only 1 lesson with some free time being offered this year, after a very difficult time getting communication back to organize it.
  - Currently the answer we're receiving is that there isn't enough lifeguards and instructors.
  - Question on whether there are high school student instructors that could leave for lesson times?
  - We used to get 6 lessons, possibly more before then.
  - Rural kids have such a harder time to get into lesson and since we live on the water it becomes a safety issue. If they are making decision on who gets lessons how is that done? It seems like schools in town get the lessons.
  - We will submit this to DPAC as an actual topic.
- West Coast Seeds fundraiser outcome
  - Seeds were sent home today. There were a couple missing items but they are sending them out right away.
  - Suggestion to run it earlier next year so the seeds come a bit earlier and to give more notice so we can get more people ordering.
  - \$575 profit is projected.
- Spring flowers fundraiser
  - Need to check in with Georama

## Old Business

- Teacher requests - Koorbatoff, McRann, Radridge, Marken, Christie - everyone except Ms Johnson has requested their funds this year.
  - McRann - \$250 for wood working materials.
  - Radridge \$250 for the children's request of craft supplies and Frisbees.
  - Marken \$237 for butterfly kits and soft frisbees.
  - Christie \$240 for sewing kits.
  - Koorbatoff – \$250 outdoor activities & supplies.

Moved by Jenni that we spend up to \$250 each for McRann, Radridge, Marken, Christie, & Koorbatoff's requests from the chequing account. Seconded by Corinne. **CARRIED.**

Moved by Jenni that we spend up to \$422 for playground packages from the gaming account if possible or the chequing if needed. Seconded by Kaysry. **CARRIED.**

- Babysitters/home alone course - should we run one at BK?
  - We can rent a classroom on a pro-d day for \$10/hr. Suggestion to see if that fee could be waived? To reduce cost to parents.
  - It doesn't look like the RDCK is offering it this year.

- There is one person who offers a combined babysitting, first aid and home alone course in one but it is for 11-14 year olds which is a bit old for our school.
- Home alone course is for younger but they don't get a babysitting ticket.
- We are waiting to hear back with current pricing and availability.
- Ski program - parent feedback re: change of location (what are people hearing? Should we do a survey to get input from more parents?)
  - Why were we changed from Red to White? Red seems to have more beginner terrain. It sounds like there was some push from the district to change and there was a cost different.
  - The organization side from White did seem to be better.
  - The road to white is more difficult to drive.
  - There seems to be pluses and minuses for both.
  - Suggestion to look at the last two years to see how many kids had passes at each hill.
  - Connect with parents and kids to see if there is feedback they want to give.
- April meeting date? Can't do Mondays due to holidays/MSSS meeting so need to pick a different day.
  - April 15<sup>th</sup> decided on. This puts it after the playground grant day.
- Ideas for future events or fundraisers
  - Trying to plan a clothing swap but an easy way to do it and deal with the leftovers needs to be worked out.
  - Pink shirt day – idea to have a BK Kind shirt to do as a fundraiser for next year. Possibly pair up with the Tech club at MSSS to design the logo.

### **Ongoing Projects – Updates**

- Garden Beds - school-enhancement project
  - A parent volunteered and cleaned up the front beds.  
We are waiting to see if the irrigation is working before organizing more plants.
  - School Mural  
We have a parent artist who is interested for next year. Because of the playground using up all available grants, we will apply next year for the mural.

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**Date and Time of Next Meeting – April 15, 2023 at 5:30pm**

**Meeting Adjourned 7:17**

*NOTE: These are the best interpretations of discussions held during the meeting by Corinne Grubba. Any errors or omissions are unintentional.*

PAC Meeting : March 10 2025

Principal's Report

- 2025-26 School Fees
  - Spreadsheet to review with PAC
- BKE Merch Store
  - Online BKE clothing store in partnership with SportFactor to sell hoodies, T shirts, Sweat pants, toques, backpacks.
  - Option to donate at checkout, to purchase a clothing item for a student who is unable to receive one.
  - Will run it through with staff this week before sending the link to families for ordering.
  - Clothing will be delivered to the school within approximately 4 weeks of order.
- Swimming
  - Wednesday's in May are confirmed.
  - Free swim will be scheduled around the lesson.
- New Playground equipment – PAC request
  - Received a discounted quote of \$572
  - Teachers have input their requests for what they would like for their classes outdoor play equipment
    - Each classroom will receive a playground package with either outdoor volleyballs or playground balls
    - K/1 class has requested new playground balls only.
    - \$150 worth will be paid for by the school. I am requesting \$422 from PAC please.
- Spring St Patricks Day Dance – Friday March 14
  - Will be after the March celebration assembly, until 10:00

THANK YOU! 😊

Upcoming Dates:

March 11 : Intermediate Ski Day

March 12/13 : Storytelling with Mike

March 14 : March Celebration Assembly @ 8:45 am followed by school dance.

March 14 : Term 2 Report Cards published to the portal

March 16 – 31 : SPRING BREAK

Brent Kennedy Elementary School PAC					
2024-2025 CHEQUING ACCOUNT Report					
2024-2025 Opening Balance:		\$ 25,874.72	Sitter name:		# of Kids:
	MARCH	Year to Date	2024-2025 Budget	Difference	Notes
Balance Forward:	\$ 36,196.56				
<b>Revenue</b>					
Hot Lunch	\$ 2,665.22	\$ 12,646.72			*1075.65 from 2024 SD8
Fundraising	\$ 4,517.15	\$ 10,539.71			**\$960 from June 2024
Grants/Donations	\$ -	\$ 5,050.00			
Recycling	\$ -	\$ -			
Other: BCCPAC reimbursement	\$ -	\$ -			
Other: Bank error	\$ -	\$ -			
Interest	\$ 1.38	\$ 8.92			
<b>Total Revenue:</b>	\$ 7,183.75	\$ 28,245.35			
<b>Expenses</b>					
Hot Lunch	\$ 1,134.32	\$ 4,999.86			
Fundraising	\$ 37.15	\$ 1,298.73			
Winter Activities/Skiing	\$ -	\$ -	\$ -	\$ -	
Swimming	\$ -	\$ -	\$ -	\$ -	gaming acct for 2024/25
Classroom Enhancements	\$ -	\$ 250.00	\$ 2,250.00	\$ 2,000.00	<a href="#">9 @\$250/classroom</a>
Bursary	\$ -	\$ 250.00	\$ 250.00	\$ -	*2023/24 Bursary pd out
Kitchen	\$ -	\$ 3.07	\$ 500.00	\$ 496.93	
Food Safe	\$ -	\$ -	\$ 300.00	\$ 300.00	
PAC Operating Exp.	\$ 30.00	\$ 140.00	\$ 1,000.00	\$ 860.00	
School Supplies	\$ -	\$ -	\$ -	\$ -	Removed for 2024/25
School Spirit - stickers	\$ -	\$ -	\$ -	\$ -	
Outdoor Classroom: Multi-age	\$ -	\$ -	\$ 1,123.62	\$ 1,123.62	HOLD (500+623.62 )Don.
Outdoor classroom: School Wide	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	HOLD
Co-op Grant	\$ -	\$ 4,999.57	\$ 5,000.00	\$ 0.43	HOLD
Playground	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	\$152.02 moved from school wide
Front Gardens/sacred teachings	\$ -	\$ -	\$ 409.88	\$ 409.88	Directed donation - remaining
Art Start grant - intermediate	\$ -	\$ -	\$ 500.00	\$ 500.00	**m/s/c June 2024 mtg
Bank Service Charges	\$ -	\$ -			
<b>Total Expenses:</b>	\$ 1,201.47	\$ 11,941.23	\$ 44,333.50	\$ 38,690.86	
<b>Ending Balance:</b>	\$ 42,178.84	\$ 42,178.84	\$ 44,333.50	\$ 38,690.86	Canadian Tire: \$106.00

Ending Balance:	\$42,178.84	Fundraising	Fall BBQ-\$395	Bingo Silent Auction - \$3305
Hot Lunch \$:	\$7,646.86		Purdys - \$1243.06	Bingo Concession - \$545
Budget Items: not including items on hold	\$34,566.81		Poinsettia - \$584.42	Bingo Donations - \$630
Budget Items: items on hold only	\$4,124.05		Created by kids - \$1108.50	West Coast Seeds -
	<u>-\$4,158.88</u>		Concert Bake Sale: \$470	

Brent Kennedy Elementary School PAC					
GAMING ACCOUNT 2024-2025					
Opening Balance: \$2,797.44					
	MARCH	Year to Date	2024-2025 Budget	Difference	Notes
<b>Balance Forward:</b>	\$5,763.03				
<b>Revenue</b>					
Prov. Of B.C. gaming grant	\$ -	\$ 4,060.00			
Other:	\$ -	\$ -			
Fundraising - 50/50	\$ 222.00	\$ 222.00			*School spirit and/or swimming
Interest	\$ 0.10	\$ 0.74			
<b>Total Revenue:</b>	\$ 222.10	\$ 4,282.74			
<b>Expenses</b>					
B.K. - Library	\$ -	\$ -	\$ -	\$ -	
Terry Fox Run - Juice	\$ -	\$ 128.74	\$ 150.00	\$ 21.26	*m/s/c June 2024 mtg
PAC Popcorn Days: Monthly	\$ -	\$ 106.69	\$ 500.00	\$ 393.31	
PAC Xmas Treat: Pizza Day	\$ -	\$ 759.62	\$ 1,000.00	\$ 240.38	
Shovels/Crazy Carpet	\$ -	\$ -	\$ -	\$ -	
Grade 6 Celebration Cake	\$ -	\$ -	\$ 150.00	\$ 150.00	
Year End Fun Day	\$ -	\$ -	\$ 500.00	\$ 500.00	
BCCPAC Membership	\$ -	\$ 100.00	\$ 100.00	\$ -	
Outdoor recess/lunch items	\$ -	\$ -	\$ -	\$ -	
pumpkin carving tools	\$ -	\$ -	\$ -	\$ -	
Winter Activities/Skiing	\$ -	\$ -	\$ -	\$ -	
Swimming Lessons	\$ -	\$ -	\$ 1,900.00	\$ 1,900.00	\$10/student
	\$ -	\$ -	\$ -	\$ -	
<b>Total Expenses:</b>	\$ -	\$ 1,095.05	\$ 4,300.00	\$ 3,204.95	
<b>Ending Balance:</b>	\$ 5,985.13	\$ 5,985.13	\$ 4,300.00	\$ 3,204.95	Keep montly balance to min. \$250 to avoid s/c

## Gaming Grant Balances: remaining

50/50	\$222	*1 year to spend - Jan 2026*
2023/2024	\$1,612.95	*3 yr to spend*
2024/2025	\$4,060	*3 yr to spend*